



# Canadian Association of Advanced Practice Nurses

WINTER 2008

## President's Report

### Happy New Year!

Welcome all to a New Year! Like most of you the fall of 2007 was a flurry of activity for the CAAPN executive as we gathered in Banff, Alberta for the 2007 Biannual Conference in early October. As you will read later in the newsletter, the conference was a great success and we emerged tired but energized to begin a new 2 year term as your CAAPN executive. I assumed the President's role from Karen Antoni, who has led the organization well over the past 2 years. You can read the attached reports from Karen and myself as well as the updates from the other executive roles in the Conference section of the Newsletter.

I returned from

Banff and was immediately engaged in multiple requests for feedback from the Canadian Nurses Association (CNA) who are actively working to involve the Associate and Affiliate nursing groups in their respective content expertise. We will continue to work closely with CNA and I will be coming to you the members with some requests to help us to provide the very best feedback. Stay tuned.

As you will read in my Incoming President remarks, one of the major initiatives for the CAAPN executive over the next 2 years is to grow the membership, in particular, the provincial partners. While we have individual members from every province and territory across Can-

ada, we need both larger numbers and stronger provincial support to go forward as an advocate for Advanced Nursing Practice. More membership will provide financial support to engage in better organizational structure (e.g. paid support such as Executive Director) and membership benefits such as CAAPN journal, awards and scholarships. We are actively working with some of the provincial groups who are not currently members and we encourage all of you to help us recruit both individual and group members. [continued on page two]



*Winter Wonderland*

### Update from the CNA

-The Advanced Nursing Practice Framework document has been revised and CAAPN Past President Karen Antoni and Barbara Waters were members of the working panel. CAAPN executive provided feedback on a draft version. Look for the final published 2007 edition to be available on the CNA website in February, 2008

-Beverley McIsaac, CAAPN Treasurer has been invited to join the NurseOne Portal council to provide direction for this electronic tool. -CNA and the College of Family Physicians of Canada published a joint vision statement on inter-professional care. CAAPN along with all of the APN, and NP provincial organizations viewed the document as detrimental to

autonomous role of NP's in Canada. -CAAPN sent a letter to CNA articulating our concerns. We have received acknowledgement of our letter however we remain hopeful that the joint statement will be revised to clarify the role of the NP in collaboration with Family Physicians.

### Inside this issue:

Presidents Report	1
Update from CNA	1
INPAPNN	2
Banff Conference Update	3
New CAAPN Lifetime Member	3
100 in 100 Nurse Awards	3
Minutes Banff 2007 Biennial Conference	4

## President's Report [continued from page one]

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Another major initiative of the Executive over the next year is examining CAAPN organizational structure and ensuring we have in place the support to go forward as we grow the membership. We began this process with a redesign of the Website which has allowed for on-line membership renewals and conference registration. While this is expensive, we felt it was important to you as a member and would pay off in the long run. We are now looking at an organizational chart, outlining the various committee structures, creating new committees and establishing terms of reference for these committees. We will be sharing the structure with you in upcoming newsletters and on the website. Stay tuned and get involved.

I wish all of you a happy and healthy New Year and we hope for peace in troubled places in the world.

Cynthia Struthers



Winter at the Falls

<http://www.caapn.com>  
*Renew Your Membership Online!*

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## COMMUNICATIONS DIRECTOR: CALL FOR VOLUNTEERS

### Want a great experience as an executive member of a National Nursing Professional Association?

CAAPN is looking for a Communication Director for the 2007-2009 term. If you have website and newsletter skills and are interested in participating in the new CAAPN organizational structure, please consider this role. The role responsibilities are outlined as follows. This is a busy and important position with the executive.

#### COMMUNICATIONS DIRECTOR:

Acts as a member of CAAPN Executive, participating in monthly teleconference and additional meetings as required.

1. Works with the members of the Executive and general membership to ensure publication of the newsletter a minimum of three (3) times yearly.
2. Maintains and continuously improves the CAAPN website in collaboration with the members of the Executive and the membership.
3. Works with Treasurer-Membership

coordinator to solicit advertisements for the website and newsletter to support CAAPN revenues.

If you have questions or wish further information on this role please contact Johanne Chantigny, Acting Communication Director via email at [chantigny.jj@hotmail.com](mailto:chantigny.jj@hotmail.com) and/or Cynthia Struthers, President via email at [clstruthers@rogers.com](mailto:clstruthers@rogers.com)

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## International Nurse Practitioner/Advanced Practice Nursing Network

### Update on International Nurse Practitioner/Advanced Practice Nursing Network Conference, September, 2008 in Toronto.

We are now in 2008, the year of the International conference and we hope that all of you have marked your calendars to attend this conference as the hosts for APN from around the world. We had a great response to the Call for Abstracts

with approx 400 abstracts received from around the world. Abstract reviewers were busy reviewing the submissions with notification to be sent out in February, 2008. On-line registration will also open in February so get ready to book soon. We have an exciting program with international speakers and many fun social networking opportunities planned. For more details please go the International Nurse Practitioner/Advanced Prac-

tice Nursing Network website – <http://www.inpapnn2008.com/>



## BANFF 2007 CONFERENCE UPDATE

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### **2007 Biennial CAAPN Conference – Evidence & Practice: The Road to the Future**

**Banff, Alberta, October 3-5, 2007.**

The 6<sup>th</sup> Biennial CAAPN conference was co-hosted by the Nurse Practitioner Association of Alberta (NPAA) and the Conference Chair was Jennifer Knopp-Sihota who did an outstanding job of planning and executing the conference. Banff, Alberta is a beautiful area of Canada for a conference; the only problem was keeping the participants in the hotel when the mountains called for a walk.

Over the 2 days of the conference, participants had the opportunity to attend 29 concurrent sessions, 8 posters, 2 keynote presentations, 1 panel presentation, the

CAAPN business meeting over lunch, closing ceremonies, Alberta BBQ and many opportunities for “networking” or catching up with friends.

The conference was a financial success with 190 participants attending, with several participants joining CAAPN.

Mark your calendars – We look forward to seeing you at the 2009 Biennial Conference in St. John’s, Newfoundland in September, 2009

*The 2009 CAAPN Biennial Conference will be in St. John’s Newfoundland & Labrador*



*Sandra Easson-Bruno*

## New Lifetime Member

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### **New Lifetime Member – Sandra Easson-Bruno**

The CAAPN Executive (on your behalf) congratulates Sandra Easson-Bruno on becoming the second lifetime member of CAAPN. As most of you know, Sandra has been an active member of the Executive for the last 6 years, holding roles such as President-Elect, President and Past President. Sandra has been very active in the national and international ANP world and is currently co-chairing the International Nurse Practitioner / Ad-

vanced Practice Nursing Network Conference which CAAPN and CNA are hosting in Toronto in September, 2008. Sandra is a member of the CNA board as a Associate and Affiliate Group representative.

During her term as President of CAAPN, we negotiated the hosting of the INP/APNN conference; we established a great relationship with CNA as the voice of Advanced Nursing Practice in Canada and created a strong bond with the APN Chair for Canada through Dr. Alba DiCenso.

In her other life, Sandra is a busy Clinical Nurse Specialist in Gerontology who is managing the dual role of CNS and Unit Manager at the Royal Victoria Hospital in Barrie, Ontario. She is married with a 4 year old son and recently (December 17<sup>th</sup>) gave birth to a second baby boy!.

Please join us in congratulating Sandra Easson Bruno as the new Lifetime Member of Canadian Association of Advanced Practice Nurses.

## CAAPN’S NOMINATION FOR 100 IN 100 NURSE AWARDS

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### **CNA 100 Years – 100 in 100 Nurse Awards CAAPN’s Nomination-Madge Applin**

Madge Applin is the successful candidate as one of the 100 nurses to receive a CNA award. Madge was CAAPN’s nomination.

Madge’s education and practice in nursing spans almost four decades. She has worked in practice, education, administration, and research roles. Madge has embraced opportunities over the

course of her career to advocate, professionally and politically, for health system reform and the integration of the nurse practitioner role in Canada’s health system. Her involvement with the Association of Registered Nurses of Newfoundland included serving as its President-Elect and President from 1994-1997 and her contribution to the development and implementation of the Nurse Practitioner Program in Newfoundland & Labrador from 1997-2002

were key provincial initiatives. In 2004, Madge engaged in a national project, Canadian Nurse Practitioner Initiative (CNPI) sponsored by Canadian Nurses Association, to develop a strategic implementation plan for sustained integration of the Nurse Practitioner role in Canada. This project has had far reaching deliverables for Nurse Practitioners, Advanced Practice Nurses and ultimately improved health care for Canadians.



## BIENNIAL GENERAL MEETING

Friday, October 5, 2007

Banff, Alberta

### MINUTES

Executive Members Present: Sandra Easson-Bruno, Karen Antoni, Beverly McIsaac, and Jennifer Knopp-Sihota

Executive Member Regrets: Johanne Chantigny, Cynthia Struthers

Meeting chaired by: Karen Antoni, President

1. Welcome, introductions & call to order was done by Karen Antoni
  - 41 present
  - 21 voting members
2. Guidelines for Conduction of BGM – Karen discussed the intent to conduct the meeting according to Robert's Rules and identified Kimberly LaMarche as our process coach.
3. Approval of today's Agenda
  - Motion to accept* - Carmen Rodriques
  - Second* - Suzanne Perera
  - Abstained* - 0
  - Carried*
4. Approval of Previous BGM Minutes of Friday, September 30, <sup>2005</sup> – Fredericton, New Brunswick
  - Motion to accept* - Mary McAllister
  - Second* - Barb Waters
  - Abstained* - 2
  - Carried* - 0
5. Business Arising
  - 5.1 Whereas, recognizing we are in a state of transition with the inclusion of both NPCC and CNSCC under the umbrella of CAAPN, be it...  
Resolved that the 2007-2009 Executive Team shall conduct a review of the CAAPN Mission, Vision and Objectives and disseminate revisions to the membership.  
*Motion to accept* - Kim LaMarche

5.1 (continued)

*Second* - Mary McAllister

Some discussion took place as to whether there was a requirement for members to approve the revised Mission, Vision and Objectives. There seemed to be general agreement that while member consultation was an expected and essential part of the revision process, the executive team would be responsible for the final approval. The option of setting timelines for release at the 2009 BGM was proposed, however concerns were raised that this would be extremely restrictive to the process, posing unnecessary delays.

*Approve* - 12

*Disagree* - 2

*Abstained* - 1

*Carried*

5.2 Whereas, there may be a potential for a provincial APN group to benefit financially as a result of hosting the Biennial Conference, be it...

Resolved, that ONLY official CAAPN affiliated provincial partner APN groups can host future CAAPN Conferences.

*Motion to accept* – Kim LaMarche

*Second* – Lynn Miller

A request was made to clarify the existing official CAAPN provincial partner groups. Karen Antoni identified the following: BC CNS PPG, NPAA, CNSIG and NLNPSIG. Holding such a conference was highlighted as having the potential of being financially advantageous to APN groups, given the profits are split - 45% to CAAPN and 55% to the hosting provincial APN group.

*Approve* - 12

*Disagree* - 3

*Abstained* - 0

*Carried*

5.3 Whereas, CAAPN would like to recognize individuals of long-standing membership who have demonstrated participation of distinction, therefore be it...

Resolved that honorary life membership be conferred on Sandra Easson-Bruno, in recognition of her leadership, tenacity and influence in evolving advanced nursing practice in Canada.

*Motion to accept* – Kathleen Hunter

*Second* - Cheryl Forchuk

*Carried*

6. New Business

**A. President's Report**

My term as CAAPN president 2005-2007 has come to an end and I will now assume the role of past-president. Cynthia Struthers will take over as president for the newly formed 2007-2009 CAAPN executive. Cynthia has repeatedly demonstrated her leadership capacity through her many professional activities, her previous APN roles and also in her role as associate chief of nursing practice. The new executive will continue to promote a shared vision for the enrichment and growth of Advanced Nursing Practice in Canada. We have come a long way since our organization was founded in 1989 as the Canadian Clinical Nurse Interest Group (CCNSIG). Given the current momentum across this country.... the time is ripe for significant movement forward.

The 2005-2007 executive - Sandra Easson-Bruno, Johanne Chantigny, Jennifer Knopp-Sihota, Cynthia Struthers and Beverly Mclsaac - have been an outstanding team to work with. Each member has gone well beyond expectations of a volunteer capacity in their respective roles. It is because of their dedication and commitment to Advanced Nursing Practice as a whole and also to the goals we set during our 2005-2007 term that we have been able to accomplish what we have over the past two years. I would like to recognize Jennifer Knopp-Sihota for the tremendous effort she has put into making this conference remarkable. Thank-you, in addition, to the NPAA conference planning team for their assistance in making this event a success.

In particular, I would like to acknowledge out-going past-president Sandra Easson-Bruno for her leadership, vision, and tremendous support as she completes her 6<sup>th</sup> and final year on the CAAPN executive. Her wisdom and friendship have been invaluable to me. Her commitment to Advanced Nursing Practice continues, but in a slightly different way, as the co-chair, along with Christine Rieck-Buckley from CNA, of the 2008 International NP/APN Network Conference in Toronto. This event promises to be a real "class act" and a great opportunity to profile Advanced Nursing Practice – Canadian style – to the international ANP community.

Let's review the priority goals we set in 2005 and discuss our progress over the past two years.

- 1. To strengthen the underlying value, strategic 'message', and communication plan that emphasizes graduate preparation as the best preparation for the advanced nursing practice role.**
  - Participation in CNA's Dialogue on Advanced Nursing Practice – Ottawa, 2005
  - Participation in CNA-lead revision of the APN Framework
  - Partnership with CNA & CNS provincial groups to profile the CNS role
  - Promote discussion and engagement in CAAPN's "Sea-to-sea APN cohesion" initiative by 2008
  
- 2. To strengthen the voice and visibility of CAAPN via deliberate and tactical partnerships, alliances, relationships, and representation.**
  - Consultation re: Policy Framework for Designating Practitioners under the Controlled Drugs and Substances Act - submission by CNA to Health Canada's Office of Controlled Drugs and Substances to expand prescriptive authority
  - Request for a letter of support: CHSRF REISS competition proposal by co-investigators Dr. Alba DiCenso from McMaster University and Dr. Ruth Martin Misener from Dalhousie University. This study will explore collaboration between primary care and public health in Nova Scotia, Ontario, and British Columbia, with a focus on nurses working in these respective settings.
  
  - Request for a letter of support: Grant proposal by investigators Dr. Denise Bryant-Lukosius, Esther Green, and Dr. Alba DiCenso to the Change Foundation "Increasing Capacity for the Effective Implementation of Oncology APN Roles for Under-served Populations: A Collaborative, Facilitative Approach"
  - Request for a letter of support: Grant proposal submitted by Dr. Denise Bryant-Lukosius to the Change Foundation for the study proposal "Responding to the Role Development Needs of Oncology Advanced Practice Nurses: The Development and Evaluation of a Provincial e-Based Mentorship Program"
  - Request for a letter of support: Johanne Chantigny's nomination as Community Member Representation on the CNA Board of Directors 2006 – 2008 (unsuccessful)
  - Request for a letter of support: Sandra Easson-Bruno's nomination as Associate Member Representation on the CNA Board of Directors 2007 - 2009 (successful)
  - Organization of the first CAAPN Advisory Committee meeting – Banff, 2007 Representation to include: CNA, Canadian Association of Schools of Nursing (CASN), Official CAAPN Provincial Partner groups, Health Canada's Office of Nursing Policy, Office of the Chair of APN Research, CNS CC, NP CC, and CAAPN Executive Team.
  - Participation in the development of CNA's National Nursing Portal Project
  
- 3. To strengthen relationships among CAAPN members and inspire growth in the membership of CAAPN.**

- CAAPN Newsletter publication a minimum of three times/year – no longer mailed out in hard copies, but available via the website
- Biennial Conference – provides an opportunity to partner with provincial groups during the Conference planning process and to host a venue where Canadian APNs can present their research, practice and innovation initiatives and network with APN colleagues.
- Successful bid to hold the INPAPNN Conference in Toronto 2008: CAAPN Co-chair Sandra Easson-Bruno in partnership with CNA Co-chair Christine Rieck-Buckley
- Revisions to the CAAPN Provincial Partner Affiliation document, based on feedback from our provincial partners
- Improvements to our website – due to an unrestricted grant by Wyeth
- Ongoing dialogue with Ontario's CNSIG – CAAPN representation at their annual education day and at their AGM
- Ongoing connection with BC CNS PPG
- CAAPN partnership formalized with NP Association of Alberta (NPAA) - 2007
- CAAPN partnership formalized with Newfoundland & Labrador NP Special Interest Group (NLNPSIG) - 2007
- Partnering with CNS provincial groups to organize the first CNS Council of Canada meeting to be held at this conference
- Ongoing dialogue with NP Council of Canada president Barb Waters regarding a formal relationship with CAAPN

**4. Create an infrastructure to support the work of CAAPN generally and the CAAPN executive specifically.**

- Request for proposals went out spring of 2006. Several proposals were reviewed, however the executive felt we did not have adequate funds to support this initiative, and agreed to defer until our financial situation improved.
- Because of this, the executive team is severely limited in their ability to focus on leadership and visionary/strategic activities.

**Update on the resolutions passed at the 2005 BGM.**

**Resolution #1**

The executive explored the issue of contracting the services of a management company to provide secretarial, general office managerial, and bookkeeping/accounting services. A decision was made to defer this until our financial position improved.

**Resolution #2**

Membership fees for those joining directly were increased, effective October 1, 2005:

\$80 - Regular Member

\$60 - Associate Member

\$30 - Full-time ANP students

A new 2-yr reduced fee option was created for Regular and Associate Members who join directly, and not through block membership:

\$140 - Regular Member

\$100 - Associate Member

Block membership fees for official CAAPN provincial partners were increased to \$40/member effective October 1<sup>st</sup>, 2005.

Provincial APN groups with existing block membership will increase fee rates by January 1, 2008; and their membership year will be changed to be the calendar year - January 1 to December 31.

**Resolution #3**

To recognize individuals of long-standing membership at our Biennial meetings who have demonstrated participation of distinction and present them with an honorary lifetime membership.

**Resolution #4**

Formation of an Advisory Committee comprised of the CAAPN President, Presidents/Chairs of official CAAPN provincial partner organizations (or designate), as well as several key national stakeholders and decision-makers. The Advisory Committee to the CAAPN Executive shall be governed by a Terms of Reference and shall act in ways congruent with the bylaws and objectives of the Association. – first meeting held in Banff, 2007.

**Resolution #5**

CAAPN will co-host the 2008 INP International Nurse Practitioner / Advanced Nursing Practice (INPAPNN) Conference in Toronto in fall 2008 in collaboration with the Canadian Nurses Association and INPAPNN.

**SUMMARY**

The high level of interest in Advanced Nursing Practice throughout the country at this time provides us with an excellent opportunity to move forward at a speed we have not yet seen. To take full advantage of this opportunity, we need a collective, common voice and to speak with this voice in a way that others want to listen. We need that voice to come from a unified body of engaged and committed APNs in this country. There is much to be done and we are in need of many hands to do the work. Like many of you, the clinical demands during our workdays are all consuming, however part of your advanced practice role includes involvement in professional activities. Please consider becoming involved in our organization to help us achieve and exceed our goals, which will ultimately help improve outcomes for our patients. That's what it is all about, isn't it!

CAAPN is becoming increasingly sought after for "expert" consultation regarding Advanced Nursing Practice issues. It is the intent of the executive team to review our financial position again in 2008 and revisit the possibility of securing the services of a management company. This is badly needed to allow the executive team to focus on issues of vision and strategic planning.

It is our goal to have each province as an official CAAPN provincial partner by 2008 and to boast of "sea-to-sea" ANP cohesion in Canada at the Toronto INPAPNN Conference. It has been my pleasure working on your behalf during my term as CAAPN President. Thank-you for your support.

Respectfully submitted



Karen Antoni, RN, MHSc, ACNP  
CAAPN President 2005-2007

*Motion to accept* – Marcia Carr

*Second* – Judith Stein

*Carried*

**Incoming President's Address:**

**(Delivered early at opening of Conference- Friday October 5, 2007)**

Madame Chairperson, executive colleagues, members, all APN's and invited guests. I would like to address you all as the incoming President of the Canadian Association of Advanced Practice Nurses. I am honoured to be chosen to lead the association over the next 2 years. I believe that these continue to be exciting and sometime trying times for APN's across Canada and internationally. We have been hard at work in every aspect of the health care arena for many years in a variety of graduate prepared roles -

yet APN's are constantly have to prove their worth within many organizations. We continue to take one step forward and (many times it seems) 2 steps back. However I believe that there is much to celebrate – and we see outstanding evidence of this with range of presentations at this biannual conference.

CAAPN has continued to work on its strategic plan to connect APN's both individuals and provincial interest groups together across Canada – from sea to sea. We have recently added Alberta and Newfoundland as provincial partners bringing the total provincial groups to 4 (BC & ON – longstanding members). We are launching new committees and an Advisory Council to help to move forward the vision of CAAPN – to be a leading voice. We are well underway in the planning of International Nurse Practitioner/Advanced Practice Nursing Network (INP/APNN) biannual congress to be held in Toronto, September, 2008. We hope to see you all there presenting and act as hosts. We have partnered with the Canadian Nurse Association to bring the world of APN's to Canada!

However - As we hope to grow this national organization through increased membership and influence- it will very important to strengthen the infrastructure to support our endeavours. I hope you will continue to see membership benefits such as on-line renewal and increased opportunity for dialogue with the executive and your CAAPN colleagues.

My first goal will be to work with the new executive as we revisit the foundations of the organizational structure.

**As a formal Interest Group of the Canadian Nurses Association, CAAPN is the national voice and advocate for advanced nursing practice and nurses in advanced roles. Through strategic partnerships and collaborative interaction, CAAPN influences the growth, integration and evaluation of advanced practice nursing in Canada and internationally.**

As active APN's in the field we call on you to encourage your APN colleagues who are not members to join. While there are many individuals and organizations involved in the APN world, CAAPN hopes to strengthen its network and create alliances with strategic stakeholders. It is vital to the success of the association's vision to have greater representation and resources to accomplish this. My second goal is to increase the membership and grow membership benefits.

It is important to remember that CAAPN is an interest group of Advanced Nursing Practice and therefore it has much to offer to policy makers, practice leaders and researchers in patient care and health human resources. Let's continue to work towards a very bright future!

I would like to thank outgoing President Karen Antoni for her hard work in leading the organization over the past 2 years – I look forward to continuing to work with her in her role as Past President. I would also like to thank Johanne Chantigny, outgoing Communication Director for awesome role in our website development – her shoes will be hard to fill and we will miss her humour – and Jennifer Knopp-Sihota for her great job as Secretary (I think this was the 4 or 5<sup>th</sup> job on her list as she had the minor job of organizing this conference). And last but no means least – I would like to have you join me in a round of applause for Sandra Easson-Bruno as outgoing Past President. Sandra has been an energizing force on the CAAPN executive for many years. She is passionately committed to APN and will continue to provide her brand of insight and energy to the CNA board as an Associate rep. Many thanks Sandra.

In closing – I look forward to working with the new executive and in serving you the membership as we forge on to new endeavours for Canadian Association of Advanced Practice Nurses.

Submitted by

*Cynthia Struthers*

Cynthia Struthers RN, MScN  
Incoming President,  
Canadian Association of Advanced Practice Nursing

### **C. Communication Director's Report - October 2007**

The position of Communication Director for the Canadian Association of Advanced Practice Nurses was formally created at the 2005 biennial conference, held in Fredericton NB. Prior to this, the role was titled 'newsletter editor', and the newsletter editor was considered an ex-officio, or a non-voting executive member. The main responsibility of a newsletter editor prior to 2003 was to collect information for the association's newsletter from the executive and forward that information to another individual to be compiled and distributed to membership. When I was first nominated into this role in 2003, after elections at the biennial conference in London ON, I offered to become more involved with the compilation of the newsletter and its distribution, and to try and help with the ongoing maintenance of the CAAPN website.

By the time 2005 rolled around, the responsibility of website maintenance and newsletter production fell solely on the shoulders of the 'newsletter editor', and to better reflect the responsibilities that now came with the role, membership chose to provide the title change as it stands today. The position was also formally adopted as having full executive member qualifications, with voting privileges as did rest of the executive committee. I have continued for a second term in the role for these past two years.

The CAAPN website now has a new look, and it continues to be a source of information on CAAPN and affiliate group activities. What we need now is membership engagement in the information sharing process. Without this input, the CAAPN website is just a stagnant, unchanging bulletin board. We need our membership to share stories and highlight their work in advanced nursing practice. It is the sharing of these experiences that will make [www.caapn.com](http://www.caapn.com) a breathing, living, and ever evolving mirror of our nursing accomplishments.

My two terms with CAAPN have come to an end. It is now up to one of you to step up to the opportunity of learning more about our association, and about exercising your talents in making this role a breathing, living, exciting expression of nursing creativity. My steam has cooled, and I'm tired. I am satisfied that I have helped our association these last four years, but now it's your turn to take the Communications Director role to where it needs to be. Your voice on the executive is needed; your desire to support advanced practice nurses and the environments in which they work is needed; and your perspective is important to the evolution of the website and quarterly newsletters.

Won't you consider putting your name forward for nomination?

Happy networking, one and all!

Sincerely,  
Johanne Chantigny RN(EC) MN PHC-NP ENC(C) CNCC(C)  
Ottawa, Ontario

*Motion to accept* – Cheryl Forchuk

*Second* – Kim LaMarche

*Carried*

## D. Membership Coordinator & Treasurer's Report 2006-2007

### 2005 Statement of Revenue and Expenses:

To understand the financial statements for 2006 and 2007, we need to first look at the 2005 financial report. Following the CAAPN Conference in October 2005, I assumed the duties as treasurer and in December reconciled the 2005 financial statements. The financial statement from the 2005 CAAPN conference was not available to the treasurer until 2006 and therefore the reported deficit, which I will discuss later, was not included in the 2005 financial statements. There were challenges to obtaining the information. The projected 2005 deficit of \$6,789.00 was a deficit of \$211.00 (however the financial statement did not include the profit/loss for CAAPN Conference 2005).

### 2006 Statement of Revenue and Expenses:

The 2006 budget (based on the information that we had received from the 2005 Conference Committee and the Conference Planners), projected a deficit of \$1,000.00 from the 2005 CAAPN Conference, which in fact turned out to be an actual deficit of \$16,028.00

There was a \$9,900.00 profit projected for 2006, which at year's end was a surplus of \$6,996.00.

#### Reasons:

The Executive received information regarding a GST rebate that was in fact, inaccurate; after meeting with Canada Revenue Agency (CRA) on two separate occasions, it was realized that CAAPN did not qualify for a GST rebate according CRA Guidelines.

The loss of \$16,028.00 from CAAPN 2005 Conference

CAAPN received additional revenues that were not included in the 2006 projected budget

On the revenue side CAAPN received \$7,030 in membership fees, certainly less than the projected \$11,260.00 and some of the reasons for this include maintenance of the membership list, challenges with trying to follow up with members, cumbersome membership list (identifying who were included as provincial partners), and people on the membership list who had not renewed in several years.

The membership list, even with recent updates, still presents challenges with follow ups, renewals, outdated memberships, etc. I spend 10 -12 hours a week just doing membership updates (a big challenge). It continues to improve especially with online registrations and automatic renewals now in place.

Advertising (web site and newsletter) was a major reason that CAAPN was able to see a profit in 2006 as there were significant increases in advertising revenues. Advertising provided CAAPN with \$8,650.00.

CAAPN received an unrestricted educational grant (\$9,000.00) from Wyeth Pharmaceuticals to assist with the development of the new CAAPN website. This was very important in allowing us to develop an online membership database as well as e-commerce for membership and events.

CNA provided \$5,000 in SEED funds to offset the INPAPNN 2008 conference planners fees (ICS Inc.).

#### Expenditures 2006:

CAAPN 2005 Conference	\$16,028.00
CNA Biennium	\$1,507.00
Web Site development	\$3,896.00
Executive meetings	\$1,402.00
ICS Fees (INPAPNN)	\$7,430.00
Liability Ins.	\$680.00
SEED Funds – CAAPN 2007	\$1500.00
<i>Total</i>	32,443.00

## 2007 Statement of Revenue and Expenses:

### Memberships:

#### Provincial Partners:

BC CNS PPG	23	\$585.00
CNSIG – ONT.	249	\$6225.00
NL	36	\$1440.00
AB	35	\$875.00
<b>Total</b>	<b>322</b>	<b>\$9125.00</b>

#### Individual memberships:

	Regular	Associate	Student
<b>Ontario</b>	7	3	1
<b>SASK</b>	3	1	0
<b>AB</b>	4	1	4
<b>NB</b>	0	0	0
<b>NL</b>	0	0	0
<b>Man</b>	0	0	0
<b>PEI</b>	0	0	0
<b>BC</b>	0	0	1
<b>Quebec</b>	0	0	0
<b>NWT/NT</b>	0	1	0
<b>NS</b>	1	0	0
<b>Totals</b>	15	6	6
	<b>\$1200.00</b>	<b>\$360.00</b>	<b>\$180.00</b>

### Expenditures as of September 20th 2007

- I. INPAPNN 2008 - Conferencing Fees (ICS Conferencing Inc.) - \$7420.00 (payments ended July 2007)
- II. Web site development & maintenance – \$10,036.95 including Service Plan to March 2009 with Y-factor Inc.
- III. Bell Conferencing Inc. – \$830.63 (Executive meetings)
- IV. Membership management - Internet Secure (Business solutions)
  - o Set up fee: \$55.86
  - o Monthly fee: \$ 47.70
  - o Transaction fee: \$.45
  - o Credit Card Discount Fee: \$3.49 (MC and Visa); 4.00 (American Express)

### Revenues as of September 20th 2007

- I. Membership totals – \$10, 865.00
- II. Advertising - \$2,450.00
- III. GIC: - \$10, 572.51(maturity date -February 25th 2008)
- IV. Conference Online Registrations - \$34,975.00 (returned to NPAA Conference Planning Committee)

Current Balance including GIC: September 20th 2007 – \$13,469.00

Submitted by

Beverley Mclsaac RN NP MN (ANP)  
CAAPN Treasurer/ Membership Coordinator

September 24th 2007

*Motion to accept* – Barb Waters

*Second* – Lynn Miller

*Carried*

Acknowledging that there was a deficit from the 2005 Conference, a question was posed about the anticipated financial outcome of this conference. Bev Mclsaac suggested that a profit of \$50,000.00 was anticipated from 2007 conference, which would be split 45% CAAPN and 55% NPAA.

A question was posed regarding the existence of a scholarship fund for students. Karen Antoni explained that funds had not previously been available, but stated that the executive team have discussed this previously and would like to create such a fund. If finances allow, it would be a goal during the 2007-2009 term.

A question was raised about timelines for 2008 budget. Bev Mclsaac stated that she planned to do the budget in December 2007. Bev will connect with NPCC and CNSCC prior to that.

*Carried*

#### **E. International NP/APN Network Conference – 2008 in Toronto Report**

*Motion to accept* – Joyce Bruce

*Second* – Maylene Fong

*Carried*

#### **F. Nominations & Elections**

President-elect – Barb Waters (acclaimed)

President – Cynthia Struthers (acclaimed)

Past President – Karen Antoni

Membership Coordinator and Treasurer – Beverly Mclsaac (acclaimed)

Communication's Director – Marcia Carr (acclaimed)

Secretary – Lynn Miller 10 votes; Joanna Pierazzo - 7 votes

#### **G. 2007 CAAPN Conference Host City**

7. Call to Adjourn



WINTER 2008

The Canadian Association of  
Advanced Practice Nurses

<http://www.caapn.com>

As a formal Interest Group of the Canadian Nurses Association, CAAPN is the national voice and advocate for advanced nursing practice and nurses in advanced roles.

Through strategic partnerships and collaborative interaction, CAAPN influences the growth, integration and evaluation of advanced nursing practice in Canada and internationally.

To become a member of the Canadian Association of Advanced Practice Nurses, go to the Membership page of our website at <http://www.caapn.com> . You can register online!

## CAAPN EXECUTIVE 2007-2009

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### CAAPN Executive 2007-2009

Cynthia Struthers

**President**

Email:  
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Karen Antoni

**Past President**

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Barb Waters

**President-Elect**

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Beverley McIsaac

**Membership /  
Treasurer**

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Lynn Miller

**Secretary**

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Johanne Chantigny

**Acting Communi-  
cation Director**

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